

TRACKING RESOLUTIONS

Support Services Overview and Scrutiny Panel

Date/Minute Number	Resolution	Explanation/Minute	Officer	Progress	Target Date
9 23.06.11	Chris Trevitt, Head of Capital and Assets would provide a report to the next meeting of the panel on Pounds House to cover aspects including future use, user accessibility and consultation.	Members heard an update about Corporate Property and requested that a further report be provided on Pounds House.	Chris Trevitt, Head of Capital and Assets	A report was included on the agenda at 21 July 2011 and Chris Trevitt attended. It was further resolved (see below) to be included as an agenda item at the next meeting on 15 September 2011, where a Traffic Impact Assessment would be provided.	15 September 2011
22 21.07.11	a Traffic Impact Assessment (TIA), to include traffic modelling on the impact of users of Outland Road and Peverell Park Road, to be completed and submitted to the panel's next meeting on 15 September 2011.	Members heard a further update about Pounds House and requested that a further report be provided on a Traffic Impact Assessment.	Chris Trevitt, Head of Capital and Assets	See above.	
18 21.07.11	the sickness policy and a report on sickness figures are to be submitted to a future panel meeting;	Members discussed this issue during an item on staff terms and conditions.	Mark Grimley, Assistant Director for Human Resources and Organisational Development.	Included on the work programme and scheduled to be an agenda item at the meeting on 23 November 2011.	23 November 2011
18 21.07.11	a report on appraisal completion rates by directorate is to be submitted to a future panel meeting;	Members discussed this issue during an item on staff terms and conditions.	Mark Grimley, Assistant Director for Human Resources and Organisational Development.	Included on the work programme and scheduled to be an agenda item at the meeting on 23 November 2011.	23 November 2011

18 21.07.11	following agency staff not receiving an appraisal a position statement on the management of agency staff and their capabilities is submitted to a future panel meeting;	Members discussed this issue during an item on staff terms and conditions.	Mark Grimley, Assistant Director for Human Resources and Organisational Development.	Included on the work programme and scheduled to be an agenda item at the meeting on 23 November 2011.	23 November 2011
21 21.07.11	a report is submitted to the next panel meeting assessing the impact of traded services and the indirect impact of increased overheads as well as highlighting the risk to the council if academy schools were to discontinue trading with the council.		Mark Grimley, Assistant Director for Human Resources and Organisational Development.	A report was included on the agenda for 15 September 2011 and Mark Grimley was invited to attend.	15 September 2011
22 21.07.11	an email would be sent to all panel members stating the destination and origin figures of buses going to and from Pounds House; this would be balanced out against bus company figures for the Register Office's current location on Lockyer Street;	Following a further update about Pounds House and a request for a Traffic Impact Assessment., members also requested to receive details on local bus routes that visited the area.	Chris Trevitt, Head of Capital and Assets		

Overview and Scrutiny Management Board

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation
7 23.06.11	Agreed to recommend to the Overview and Scrutiny Management Board that departmental delivery plans are shared with the relevant scrutiny panels so that value for money in each service area can be monitored to identify where efficiencies have been achieved.	During the VFM update on departmental delivery plans panel members felt that it was necessary for each scrutiny panel to monitor the relevant departmental delivery plans in their service areas to ensure that VFM was monitored effectively and efficiencies were being achieved.	Agreed that that with regard to the Support Services Overview and Scrutiny Panel, the request that departmental delivery plans are shared with the relevant scrutiny panels so that value for money in each service area can be monitored to identify where efficiencies have been achieved be approved;	
21 21.07.11	Agreed to recommend that Cabinet undertake urgent discussions with Cornwall County Council, Devon County Council and Torbay Council to minimise the difficulties that the exodus of local authority maintained schools to become Academies is causing Plymouth and its neighbouring authorities.	<i>The recommendation was voted on and carried by 6 votes to 3 with 1 abstention, however, due to the current Constitution the Support Services Overview and Scrutiny Panel are not permitted to recommend direct to Cabinet and therefore the recommendation will be heard by the Overview and Scrutiny Management Board at their meeting on 27 July 2011.</i>	Recommended to Cabinet that that Cabinet undertake urgent discussions with Cornwall County Council, Devon County Council and Torbay Council to minimise the difficulties that the exodus of local authority maintained schools to become Academies is causing Plymouth and its neighbouring authorities;	

Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)

Red = Urgent – item not considered at last meeting or requires an urgent response